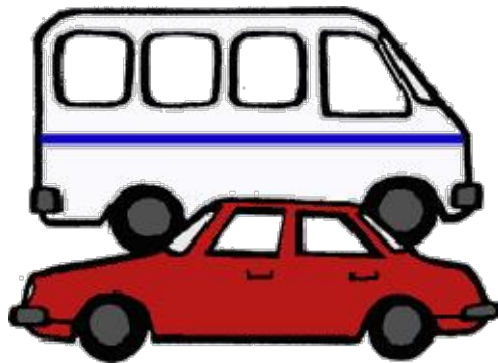

Accessible Transport Policy



October 2009

This accessible policy has been produced to assist the people we support to understand our policy framework within the context and best practice of inclusive communication. This accessible policy is not a substitute for the full policy document and therefore staff and managers must make themselves familiar with the full policy document.

The complete policy statement can be found within the Transport Policy document available from the Admin Team at the Consortium Office.

Introduction

There are lots of different ways that people within the Consortium can get to places



This policy tells us how we can pay for this transport, how we get it and how people control it



Aims

To help Service Users lead lives as everyone else does



To get the right transport for people's needs



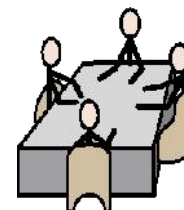
To promote using public transport; the bus is free for all people with disabilities



To make sure that Service Users and people that support them know of any changes to their transport

What transport is right for people

People will meet to talk about this



They will make a 'Personal Transport Support Plan' which will be looked at frequently to make sure it is right

Transport Support Plan		The Consortium		
Good Practice Statement This application must be completed as part of the planning stage before any vehicle is obtained. It should be completed as part of the application process and agreed/checked/checked off parties. Please do not quote directly from this plan as it will be looked at regularly.				
This Support Plan is for:		Scheme Name/No:		
Transport Needs				
What transport needs does the person have, will they need transport for:				
Domestic	Leisure and community activities	Shopping, Appointments etc.	Other	
Comments:				
Does the person require staff support to access transport			Yes No	
If Yes, what is the staff (job, age, 1:1, 2:1 etc):				
Transport Options				
What is the preferred method of transport?	Public transport	Shared transport	Own transport	Other
Comments:				
Finance				
How will the transport and running costs (if applicable) be paid for?				

Transport Options

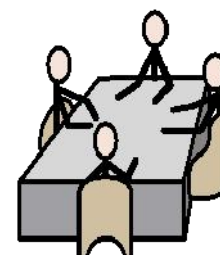
Getting a car on Motability



Buying their own car or buying a car with the people they live with



When people buy their own car there should also be a meeting to discuss this and to see if there are going to be any problems



Replacing or renewing a vehicle

This needs to be done every so often



Drivers

Staff drivers need to be tested to make sure they are good enough to drive

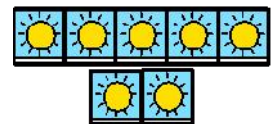


They also need to be tested to make sure they are legally allowed to drive



Looking after the vehicle

Check the vehicle every week to make sure it has everything it needs



Clean it



Accidents need to be reported to managers

